

## Tifton Greens Condominiums Improvement Application

Purpose: An application form must be submitted for every exterior change, including but not limited to front yard landscape improvements which include the removal of shrubs and trees, installation of satellite dishes, changes or additions to fences, new windows, entry doors, patio doors and improvements to existing structures. This form is intended to be used for any construction or additions to the exterior of your building or grounds. If in doubt about a particular project, please contact Apple Property Management, LLC at 937-291-1740 or a member of the TG Board.

The Improvement Application will be reviewed by the Board to ensure that your planned improvement conforms to the Association's Declaration while enhancing the beauty and maintaining the architectural harmony of Tifton Greens and does not inconvenience other property owners. This will also allow the Board to provide any necessary assistance to expedite the completion of your proposed project.

Owner Name \_\_\_\_\_ DATE \_\_\_\_\_

Address \_\_\_\_\_ Phone: \_\_\_\_\_

Proposed Improvement Description: Use this to identify where and what will be done. For landscape improvements, please identify plants and any hardscaping as well as the dimensions. A scale drawing of all improvements must be submitted and attached. For any window, exterior door, garage door, or patio door replacement, the item must be the same color and style with the same glass and frame area dimensions. Project start and completion dates must be included, as well as the name of the proposed project contractor with phone number and insurance information.

I understand the rules regarding this proposed improvement. I confirm this improvement will not encroach upon a neighbor's limited common area or common grounds. I agree to abide by the rules established by the Association and will be solely liable for any maintenance required by the construction of this improvement. I understand the future maintenance of this improvement will be my sole responsibility. I agree to be responsible for all permits and to meet any legal requirements for building codes and inspections related to this improvement. If work is not completed within 6 months of application approval a new application must be submitted.

Owner Signature: \_\_\_\_\_

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Association Use Only

Date Received; \_\_\_\_\_ By: \_\_\_\_\_

Final Action by the TG Board \_\_\_\_\_

Date Approved:

Submit the form by email to [Tiftongreenscondo@gmail.com](mailto:Tiftongreenscondo@gmail.com) or to any TG Board Member

rev 5/2024

